

SAMUEL GILBERT PUBLIC SCHOOL

MINUTES OF P&C GENERAL MEETING

7.30pm – Tuesday, 8th November 2011

MEETING OPENED: 7.40 pm

Membership of P&C: Anyone wishing to join the P&C and, in doing so, have voting rights at these meetings are invited to join for a \$1 membership fee. Please register with the Secretary and a receipt will be issued by the Treasurer.

ACCEPTANCE OF MINUTES OF P&C MEETINGS

Motion:

1. To accept the Minutes of the SGPS P&C General Meeting dated 11th October 2011 as a true and accurate record of that meeting.

Moved: Duncan Guy *Seconded:* Adrian Wilson

✓ Motion carried and the Minutes were accepted as a true and accurate record of that meeting.

Actions Status (8th November 2011):

Action Description	By When	Notes	Action Status
1. Kiss & Drop Shelter Project: Alan White will co-ordinate 'Kiss & Drop' Shelter project with Andrew Bowmer and collect quotes for presentation at the next P&C general meeting.	Carry over to 2012	• Allan will contact council and see what is required for council approval of the project.	✗ Incomplete (Carry over to 2012)
2. Ethics Classes: Hazel Postill to conduct some background research on Ethic ClsSES so the information is available if the school decides to proceed with program.	Term 4		✗ Incomplete (Carry over to 2012)
3. Bunnings: Ingrid Waite to follow up and establish a relationship with the stores management group.	Term 4	• Ingrid spoke with Bunnings but key contact was on holidays so will follow up at a later date.	✗ Incomplete (Carry over to 2012)
4. Mathletics: Andrew Bowmer to sign the Mathletics Program agreement which will extend the program beyond 22 nd October 2011.	Term 4	• Agreement signed and licence renewed.	✓ Complete

CORRESPONDENCE

- GIO NSW Workers Compensation Premium Reminder – 12 Oct 2011
- Letter from SG parent for Injury Insurance Claim – 15 October 2011

REGULAR REPORTS

PRESIDENT'S REPORT – DUNCAN GUY

Duncan Guy acknowledged Andrew Bowmer and thanked him for making himself available for all P&C meetings throughout the year. He also extended thanks to the P&C Executive for their commitment throughout 2010/11.

TREASURER'S REPORT – ADRIAN WILSON

No monthly report tabled (see AGM Minutes 8th November 2011).



PRINCIPAL'S REPORT – ANDREW BOWMER

25th Anniversary Celebrations

Thank you to the many parents who joined us for part or all of our celebrations on Wednesday, 19th October - Week 2. The day was a great success. It was terrific having many ex-staff members attend the special assembly.

Thank you to Ingrid Waite for coordinating the Anniversary Pavers.

Kindergarten Transition

It has been a difficult few weeks, especially with a Teachers Federation Stop Work meeting clashing with our second session of transition. This program wraps up on Thursday.

Local Schools, Local Decisions

A link to the information pamphlet is on our school website. The DEC and State Government are looking at bringing about great autonomy in relation to school management. It is still very early days, and there is much water to follow under this bridge before a satisfactory model is decided upon.

End of Year Events

This is a frantic time at schools. We have many activities to complete as the school year rolls to a conclusion. Major events include:

- Presentation Assembly Tuesday, 13th December
- Year 6 Farewell Assembly Wednesday, 14th December
- Year 6 Farewell Dinner Friday, 9th December
- Picnic Day Thursday, 15th December
- Reports to go home Monday, 12th December
- P & C Carols Friday, 2nd December
- Band concert and blow test Friday, 18th November

UNIFORM SHOP REPORT – LEISA WHITESIDE

No monthly report tabled (see AGM Minutes 8th November 2011).

BAND REPORT – WENDY HEINRICH

Term 4 Events

- McDonalds Breakfast – date to be confirmed (orders are currently being returned by students)
- Kindergarten Transition Program – November 10th 2011
- McHappy Day (Dural McDonalds) – 12 November 2011
- Karonga SSP – Training band – date to be confirmed.
- SGPS Carols Night – 2nd December 2011
- Presentation Assembly – Concert band - 13th December.

End of Year Concert and Blow Test – 18th November

As we celebrate the SGPS Bands' 20th Anniversary this year, the End of Year Concert will highlight this special event. Our theme for the night is "20 years of musical delight, come dressed tonight in black and white".

Anglican Village Visit by Concert Band

On Thursday 27th October the Concert Band performed at the Anglican Retirement Village in Castle Hill. The students played some wonderful tunes to a very receptive audience and then enjoyed some morning tea with some of the residents.

CANTEEN REPORT – LEISA WHITESIDE

No written report tabled (see AGM Minutes 8th November 2011).

SCHOOL BANKING REPORT – STUDENT BANKING TEAM

No monthly report tabled (see AGM Minutes 8th November 2011).



ACCEPTANCE OF REPORTS

Motion:

1. To accept the Reports as read.

Moved: Leisa Whiteside *Seconded:* Allan White

✓ Motion carried and the Reports were accepted as read.

OTHER BUSINESS

CHRISTMAS CAROLS – 2 DECEMBER 2011

The 2011 carols will be organised by Nicole Clifford and Donna White. Some highlights include: reverse Christmas tree, lucky door prizes and a visit from Santa. The canteen will be open with pre-ordered food and glow sticks available for purchase.

SCHOOL PAVERS

Ingrid Waite reported:

- 47 orders received to date
- need 100 orders to get free delivery
- have had comments that pavers are quite slippery – suggestion that they be treated with a non-slip agent
- pavers will be laid week 3 or 4 or Term 1
- the committee discussed the purchase of a large 25th commemorative paver.

Motion on Notice:

The P&C approved expenditure of \$90 (+ GST) on a large clay paver commemorating SGPS's 25th Anniversary.

Moved: Duncan Guy *Seconded:* Adrian Wilson

To be voted upon at the next general meeting on Tuesday, 6th December 2011.

Action:

1. **Ingrid Waite** to coordinate production and purchase of 25th Anniversary commemorative paver.

LIFE MEMBERSHIP

Both Wendy Speechly and Jenny McNaughton were nominated for Life Membership by Leisa Whiteside, Donna White and Nicole Clifford.

Action(s):

1. **Karen Romano** to prepare certificates of appreciation for both Wendy Speechly and Jenny McNaughton.
2. **Donna White** to email certificate template to Karen Romano.
3. **Andrew Bowmer** to organise printing of the names on the Life Membership Board.

SGPS INVESTMENT PLAN 2012

Duncan Guy explained the proposed Investment Plan for 2012. Adrian Wilson pointed out that if the budget fell short then proposed investments could be tweaked accordingly and some investments could be carried over to the next financial year. After considerable discussion a decision was made to raise the P&C contribution by \$10 for families with 1 sibling and \$20 for families with 2 or more siblings to help offset the cost of the Mathletics Program.

Motion on Notice:

The P&C moved that the P&C Contribution of 2012 be increased by \$10 per family (for 1 sibling) and \$20 per family (for 2 or more siblings).

Moved: Adrian Wilson *Seconded:* Allan White

To be voted upon at the next general meeting on Tuesday, 6th December 2011.

GENERAL BUSINESS

None



MOTIONS ON NOTICE FROM PREVIOUS P&C GENERAL MEETING: 13TH September 2011

1. The P&C approved expenditure of \$6,175 (5 term licence) on the Mathletics Program for students in 2012.

Moved: Duncan Guy *Seconded:* Allan White

2. The P&C Executive propose that the SGPS P&C 2012 Budget and School Requests outlined in sections A, B & C of the plan (Total = \$94,310) be approved as tabled.

Moved: Duncan Guy *Seconded:* Adrian Wilson

CLOSE OF MEETING: 8.42pm

NEXT MEETING:

P&C General Meeting, **7.30pm, 6th December 2011 in the Teachers Staff Room**

