

SAMUEL GILBERT PUBLIC SCHOOL

MINUTES OF P&C GENERAL MEETING 7.30PM – TUESDAY, 20 OCTOBER 2009

MEETING OPENED: 7.40pm

Membership of P&C: Anyone wishing to join the P&C and, in doing so, have voting rights at these meetings are invited to join for a \$1 membership fee. Please register with the Secretary and a receipt will be issued by the Treasurer.

ACCEPTANCE OF MINUTES OF P&C MEETING

Motion to accept the Minutes of the P&C Meeting dated 8 September 2009. *Moved:* Emma Brock; *Seconded:* Leisa Whiteside.
✓ Motion carried and the Minutes were accepted as a true and accurate record of that meeting.

CORRESPONDENCE

None.

REGULAR REPORTS

PRESIDENT'S REPORT – ALLAN WHITE

Welcome back for the first meeting of the final term. I hope that everyone had a relaxing break.

Firstly the results of the fete are in with a final result just short of \$48,000 which is a fantastic result and everyone involved should be extremely pleased that all the work has resulted in such a great result.

The 5c fundraiser has now raised \$2,195 and still has another collection to go. It seems that 3J have a link to a 5c production machine as they are miles ahead in the race for class supremacy, I hope that the rest of the classes can put in a super effort and bridge the gap.

In the light of our highly successful fundraising I would like to raise a couple of very important points.

Firstly, we need to sort out how best to use the money for the benefit of all of our children to this end I know that the school has a wish list but it is also very important that the School Community also participates in this process, so if everyone can put forward their ideas it would be greatly appreciated.

Secondly, the AGM is coming next month and we will need to fill a number of positions on the Executive, so I urge all of you to consider giving up a little of your time to benefit the School Community.

Thirdly, and this will need to be considered by the incoming committee, I would personally like to see the membership of the P&C increased substantially. I note that in the financial statements that we only have 33 members which is disappointing from a school population of around 400 families. Maybe we should look at incorporating membership into the voluntary contribution scheme. Again, your thoughts on this would be greatly appreciated. With greater membership we hopefully will find that we have a greater spread of volunteers so that the same people don't end up being used to excess. This could also impact on canteen and uniform shop volunteerism.

Finally while talking about the canteen and uniform shop, I would like to congratulate both for their fine efforts in turning around what were looking like very disappointing results and producing great outcomes.

TREASURER'S REPORT – JACKIE COLEMAN

See attached financials.

Jackie confirmed to the P&C that although we have expended more funds within the school this year, there is still a large amount of funds available. Jackie agreed with the Principal's Report and feels it is important for the school community's input regarding P&C spending.



There was a discussion over the movement of the demountable classrooms and the soon-to-be lack of interactive whiteboards in these classrooms due to lack of data connections (according to the builders). Donna will liaise with Sue Bell regarding computer cabling, however, at this stage it appears there will be no internet access. It was agreed that a stand-alone computer should be able to run the interactive whiteboard.

Motion to commit to purchasing interactive whiteboards (approximately \$64,000). The first phase to be ordered immediately, for the permanent, existing fixed buildings. Money for other whiteboards will be set aside for buildings not fixed at January 2010. *Moved:* Jackie Coleman; *Seconded:* Nicole Clifford. ✓ Motion carried.

PRINCIPAL'S REPORT – DONNA HARRIS

Welcome back to the last term of what has been a very busy and somewhat changeable year!!

Staffing Update

This term we welcome Mrs Karen Burgess to the Kindergarten team. We also welcome Miss Elaine Cater back three days a week. Miss Cater will provide additional support across the stage 2 classes and Mrs Patti will continue to teach the students of 3C.

B.E.R Update

Unfortunately very little has happened during the holidays. I have been re-assured that the demountable classrooms will physically relocated by the start of school on Monday but will not be operational for a few days. Thanks to the co-operation of Ms Mannile and Mrs Bridie the students of 3J and 3C will commence their lessons in the science room and the library. Donna has had a guaranteed commitment that the demountables will move this Saturday. Temporary hook up of services mid next week for the children to return to their classes end Week 2.

Connected Classroom

The AV room has been painted and fitted with an Interactive Whiteboard and video conferencing facilities. This will enable our students to connect via direct video link with students across the state and allow for online field trips (eg to the State Library, The Great Barrier Reef).

Admin Make Over

The Admin area is almost complete with new carpet in the offices and a new colour scheme throughout. The entry foyer and the corridor will be carpeted in the next few weeks.

Kindergarten Enrolments

We have experienced a significant increase in our Kinder enrolments for the start of 2010 – and at this stage we are expecting to start with five Kindergarten classes.

NAPLAN Results

Donna agreed to present the figures of the school NAPLAN results at the next General Meeting (10 November 2010).

UNIFORM SHOP REPORT – LEISA WHITESIDE AND SALLY BIRTHISEL

See attached financials.

Leisa confirmed that the Uniform Shop has taken just over \$7,000 this term. Another stocktake will be required. The Uniform Shop will be open after the Kindergarten orientation next Wednesday.

Sally spoke to Donna regarding a pedestrian crossing and signage. Donna has spoken to council regarding the pedestrian crossing and, as it will be on school grounds, we can make our own plans and use our own contractors. Donna has already approved the signage.

Leisa confirmed that the Uniform Shop has contributed \$5,000 to general funds.

Motion to accept the 2010 Budget and Cashflow. *Moved:* Jackie Coleman; *Seconded:* Wendy Griffiths. ✓ Motion carried.

BAND REPORT – WENDY GRIFFITHS

See attached financials.

Wendy is hopeful that the end of year workshop will bring in year 3 students for next year.



CANTEEN REPORT – LEISA WHITESIDE

See attached financials.

Leisa reported that the Canteen was doing well. The Canteen Committee voted and \$10,000 has been given to general funds, which is a marked increase on the \$4,000 which was previously suggested. Leisa also reported to the Committee that the Canteen has been painted.

SCHOOL BANKING REPORT

Banking is progressing first thing on Monday mornings. SGPS has made \$1,172 commission this year to date in school banking.

ACCEPTANCE OF ALL REGULAR REPORTS

Motion to accept all Regular Reports. *Moved:* Nicole Clifford; *Seconded:* Emma Brock. ✓ Motion carried.

OTHER BUSINESS

Class Sizes

There was a long discussion regarding class sizes across the school. There are concerns that although the K-2 grades are capped once they reach certain numbers, years 3-6 are still quite large. Unfortunately, the number of students per teacher is a Departmental limitation. Donna outlined the Department of Education's formula for teacher entitlements across the grades/stages and explained how the staff RFF allocation works. Some relief is available through Miss Cater and the resource teacher who supports many students across the senior years.

Christmas Carol Evening

Nicole confirmed that plans are underway for the 2009 Christmas Carol evening on Friday, 4 December. The SGPS Band may play and Rock 'n Soul Choir have agreed to come and sing in return for advertising in our newsletter. It was also confirmed there is a budget available to purchase candles, glowsticks, etc, but it was agreed that this be a social occasion only. The Canteen have expressed an interest in opening on the night co-ordinating dinner through a pre-order arrangement.

CLOSE OF MEETING: 9.25pm

NEXT MEETING: 7.30pm – Tuesday, 10 November 2009 in the Library.
Followed immediately by the Annual General Meeting.

