

SAMUEL GILBERT PUBLIC SCHOOL

MINUTES OF P&C GENERAL MEETING

7.30PM – TUESDAY, 12 MAY 2009

MEETING OPENED:

Membership of P&C: Anyone wishing to join the P&C and, in doing so, have voting rights at these meetings are invited to join for a \$1 membership fee. Please register with the Secretary and a receipt will be issued by the Treasurer.

ACCEPTANCE OF MINUTES OF P&C MEETING

Motion to accept the Minutes of the P&C Meeting dated 10 March 2009. *Moved:* Emma Brock; *Seconded:* Leisa Whiteside.
✓ Motion carried and the Minutes were accepted as a true and accurate record of that meeting.

CORRESPONDENCE

Various fundraising incentives received. All forwarded to our Fundraising Co-Ordinator – Emma Brock.

Correspondence received from Interrelate School Services regarding their Sexuality and Relationship Programmes. Andrew Bowmer confirmed that this course was held last year at SGPS, therefore, it will not be run again until 2010.

REGULAR REPORTS

PRESIDENT'S REPORT – ALLAN WHITE

Term 2 started with a rush with the Cross Country/Golden Circle Fun Run being a great success and raising in excess of \$3,000 for the P&C. Thank you to all who contributed, this money will go a long way towards our next SMARTBoard.

This year's Trivia Night has been organized for Saturday, 30 May, which is only three short weeks away, so get your tables organized, and your trivia minds tuned up for a great night of fun, trivia and conviviality.

Planning for the Fete is well under way, if you have volunteered to co-ordinate a stall we are having a co-ordinators meeting on Tuesday, 2 June. A member of the P&C Committee will be contacting you shortly with more details.

Watch out for the upcoming Mufti Days – these a great way for the whole school community to contribute towards the 2009 Fete and help keep expenses to a minimum.

Still on the Fete, we are searching for a printer to help with the printing of flyers. Last year's donor has unfortunately left the school, so we are looking to fill the void. If you can help in any way please contact me, either through the School or drop me a line at donna@unwired.com.au.

The Mother's Day stall has been running all week, including Thursday and Friday recess and lunch. Special thanks to Judy, Donna and their team of helpers. I am sure all the Samuel Gilbert mums will be very spoilt on Sunday. I hope that you all have a great Mothers Day.

TREASURER'S REPORT – JACKIE COLEMAN

Student Insurance

Student insurance for 2009 has been purchased. A certificate of renewal has been received.

Parent Contributions

The P&C has received \$28,563.70 parent contributions. It represents:



Family Type	Number of Families	Amount Received
Single child family (\$90)	171	\$15,390.00
Multiple child family (\$130)	98	\$12,740.00
Part payments		\$433.70

Term Deposit

The term deposit has been renewed for 4 months and will mature on 19 July 2009. The interest rate is 4%.

School Enhancements

The payment for library resources, literacy resources and half the interactive white boards has been given to the school. The payment for the other half of the interactive white boards will be paid this month. The payment was delayed to allow for the rollover of the term deposit and better alignment with parent contributions.

Budget Modification

The expenditure for the oval and IT server, cabling and switches has been fully paid. The budget needs to be modified to reflect the actual expenditure. It is proposed the budget for the oval and the IT server be reduced to \$1,115 and \$7,093 respectively.

Motions

1. The P&C review and approve the revised April and May 2009 budget and cashflow.
2. The P&C approve modification of the budget as described above.

Motion to accept abovementioned Items 1 and 2 – *Moved*: Jackie Coleman; *Seconded*: Nicole Clifford. ✓ Motion carried.

PRINCIPAL'S REPORT – ANDREW BOWMER

Building the Education Revolution (BER)

As part of the Federal Government's injection of funds into Education infrastructure – the BER program, Samuel Gilbert Public School has been successful in gaining funding in the first round of works. Samuel Gilbert has received approval for the construction of new classrooms to replace four demountable classrooms and up to four Outdoor Learning Spaces near the oval.

Parent/Teacher Discussions

Completed/reintroduced last term. Positive feedback in general.

Cross Country Carnivals

Completed early this term after rain delays.

Band Camp

Two very successful days in Week 2 for the 70 students and 4 teachers. Terrific concert on Thursday evening.

Fantastic Working Bee

- Held end of last term.
- Over 30 families represented.
- Large amount of work completed particularly at the Gilbert Road end of the school.
- Thank you for the support and work of so many families

Coming Events

- National Assessment Program – NAP – for Years 3 and 5 students – Week 3, Tuesday to Friday
- School Disco – organised by Year 6 for Friday, 15 May
- Library Book Fair – starts Thursday 21 May
- Education Week – Open Day on Friday, 29 May
- School Photos – Tuesday, 16 June
Jackie Coleman made the request that the school photographer take some additional photos of the school uniform for display on SGPS website. Andrew Bowmer confirmed that this would not be a problem.
- Working Bee Planned – Sunday, 28 June
- Athletics Carnival – Monday, 22 June
- Fete Mufti Day – State of Origin – Wednesday, 3 June



UNIFORM SHOP REPORT – LEISA WHITESIDE AND SALLY BIRTHISEL

Suppliers backorders from Term 1 – We are still waiting on the size 6 boys trousers and girls winter skirts (size 4) that we ordered on 1/05/09. These are a stock item so should arrive shortly. We are also chasing up an outstanding order from Pacific Brands for girls tights (the order was due in mid March). We have a few customers waiting for stock of size 4-6.

Pre-orders – Those families who ordered the Spray Jackets and tracksuits have received their order.

The “V” neck jumpers have been an issue. In mid March we received part of the order, however, they didn’t have the embroidery on them. It was organised for them to be returned to the supplier for embroidery and it was assured by the rep that the remainder of the order would be embroidered. We received the rest of the order on the first day back of term 2 and ... they weren’t embroidered!!! Rep came and picked them up and took them directly to the embroiderers. Stock is due back Friday 8 May. All going well, v neck jumpers will be issued w/c 11 May.

Old Summer Stock – All the old style summer stock has now been written off and boxed up. Sally is organising thru her mum to have these donated to a school in the Victoria bushfire areas (her mum does volunteer work for the Red Cross in Victoria).

Motion to accept the move of winter stock to Red Cross – *Moved:* Maria Wood; *Seconded:* Jenelle Lockrey. ✓ Motion carried.

Comments – Feedback has been very positive on the new Uniform Shop. The change rooms have become very useful.

We are still extremely busy on both Monday arvos and Tuesday mornings. We have 2 volunteers on the Monday but can’t seem to get anyone to help out on the Tuesday mornings. This has been advertised again in the latest newsletter.

Term 1 Figures – Along with this report you will also find the April stocktake and the sales figures along with March and April’s budget and cashflow.

BAND REPORT – WENDY GRIFFITHS

See attached Band Statement.

CANTEEN REPORT – LEISA WHITESIDE

Mothers Day Stall

Yet again, a very successful fundraiser for the canteen. As an estimate (as at Friday, 8 May), we had a profit of \$2,300. A big thanks to Judy, Donna and everyone who helped out on the stalls. Hope all the mums like their gifts.

Insurance Claim

Haven’t heard from the insurance company yet.

New Menu

By now everyone would have seen our Winter Menu, with a few new items, including a Cheeseburger (with no pickles!), Macaroni & Cheese, Pastas and Pizzas. We are also in the process of leasing a Frothy Chocolate machine for the winter months. All the warmer foods are starting to prove very popular. Upcoming meeting to decide on red food days.

SCHOOL BANKING REPORT

In the first quarter to 31 March 2009, the banking team has deposited \$4,412.70 in student banking. The CBA give the school \$5.50 for every \$100.00 deposited and a further \$5.50 for each new account opened. This quarter we have opened eight new accounts and have received \$286.70 in commission. Banking has been slow this term, but hopefully will pick up. CBA prepared to give SGPS prizes as incentives.

ACCEPTANCE OF ALL REGULAR REPORTS

Motion to accept all Regular Reports. *Moved:* Tracy Imber; *Seconded:* Emma Brock. ✓ Motion carried.

OTHER BUSINESS

Fete 2009

It was noted that the Fete Committee met on 5 May and it is proposed a further meeting be held on 2 June to meet with Stall Holders. Mufti days to support the 2009 Fete were agreed as followed:



- Lucky dip – first mufti day (NRL State of Origin theme – Wednesday, 3 June)
- Lollies – second mufti day (Week 9, Term 2)
- Gourmet food hamper items – third mufti day (Term 3)

The Fete Committee have requested donations of cane baskets would be welcome and a request will go home in first Fete Newsletter.

Donna White mentioned she had recently attended a fete where they ran a very successful Wishing Tree. Each teacher would be requested to give the P&C a wish list of items they would like for their class/year (eg. special art texts, new readers, dress up clothes for kindy, etc) with varying prices. Leaves/blossoms are made with these requests noted on them. At the 2009 Fete, the local community would have the opportunity to donate by purchasing a leaf/flower and donating that value of money for that specific item. Once a leaf is purchased, the individual's name would be added to the leaf which is then attached to the frame of the tree. Nicole Clifford confirmed her husband would be happy to make the Wishing Tree frame – thanks Dennis.

Donna White also mentioned that it would be nice to see a Stall at the 2009 Fete promoting SGPS. Perhaps the Stall could display our new Uniform and photos of various activities/sporting events or band performances. The idea could go further asking local public and/or private high schools if they were interested in promoting their school for a small Stall fee. Andrew Bowmer felt it would be a good idea to approach Castle Hill High School to request them to showcase their band or choir.

Trivia Night

Tracy Imber confirmed the Trivia Night, to be held on Saturday, 30 May, was progressing well. One table has already confirmed their numbers and paid their money. The question packs are prepared and Mr Yendle has kindly offered to MC the evening.

Fun Run

Thank you to Emma Brock who co-ordinated the Fun Run in conjunction with SGPS cross country. Emma confirmed \$3,320 was raised and that an order has been placed for prizes which should be delivered soon. It was noted that 127 children participated in this scheme with 3/4T raising the most in donations. Well done 3/4T.

Paver Promo

Tracy Imber confirmed with Andrew Bowmer a note will be prepared to go home to parents in early June regarding the Paver promotion. It was suggested a sample of the pavers be displayed at the 2009 Fete at a Stall where students or even local businesses could order a paver.

Chocolate Drive

It was agreed to go ahead with the Chocolate Drive asap. Nicole Clifford to organise chocolate drive.

Father's Day Stall

Donna White confirmed that together with Judy Naudi, they would run the Father's Day Stall as a fundraiser through the Canteen. Thanks girls!

5c Fundraiser

A letter regarding the 5c fundraiser is to be prepared and sent home asap. Banking Team prepared to do weekly collections and deposit the 5c pieces.

Notice Board

Donna White proposed the P&C fund a double size poster notice board to display relevant information to the students (eg. fundraisers, banking incentives, etc). Being a terrific idea, Andrew Bowmer confirmed that SGPS would be prepared to halve the cost with the P&C in order to display school initiatives too.

Motion for Andrew Bowmer to arrange three quotes to the value of \$750.00 – *Moved:* Jackie Coleman; *Seconded:* Donna White.
 ✓ Motion carried.

Grandparents Day

Donna White made a request of having grandparents come into the classroom in order to "tap in" to their large knowledge base. To offer this opportunity to such a large number of grandparents, Andrew Bowmer and Donna Harris felt grandparents are probably better utilised with reading schemes and the like, but would consider the idea.



Book Week/Book Fair

A request was made for each and every grade to be more involved in Book Week and other events such as Easter hat parades and science nights. Historically, it has been the junior school more involved in book week (dressing up as their favourite book character, etc) and Easter parades (hat parades). It would be nice to see all years more involved. Andrew Bowmer to consider.

Cross Country

Tracy Imber asked for confirmation of how each child's position is recorded in the cross country event. It appears that although each child should have been given a notice of their place in the race, only the first 10 to 15 athletes received a slip. Andrew Bowmer confirmed that each child should have been given a slip recording their place, however, sometimes logistics get in the way, particularly when running several races simultaneously.

Feedback

Jackie Coleman asked if it were possible to conduct a survey to receive feedback from SGPS parents on various themes from parent information sessions, uniform, literacy and numeracy, interview/discussion process as some examples.

It appears there are some members of the school community who feel there are no advantages of being an "average" child, as it is perceived that gifted children or those children struggling receive more attention. Jackie would like to see some general feedback outside of the P&C and their general meetings. Andrew Bowmer confirmed that some future strategies have already been done, but he will look further into this.

Librarian

Congratulations to Mrs Bridie who has been successful in gaining the position of SGPS Librarian. Andrew Bowmer apologised for omitting mention of this in the first Newsletter, Term 2.

CLOSE OF MEETING: 9.05pm

NEXT MEETING: 7.30pm – Tuesday, 9 June 2009 in the Teachers Staff Room.

