

# SAMUEL GILBERT PUBLIC SCHOOL

## MINUTES OF P&C GENERAL MEETING

7.30PM – TUESDAY, 10 MARCH 2009

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**MEETING OPENED:** 8.40pm

*Membership of P&C: Anyone wishing to join the P&C and, in doing so, have voting rights at these meetings are invited to join for a \$1 membership fee. Please register with the Secretary and a receipt will be issued by the Treasurer.*

### ACCEPTANCE OF MINUTES OF P&C MEETING

Motion to accept the Minutes of the P&C Meeting dated 10 February 2009. *Moved:* Tracy Imber; *Seconded:* Alex Latham.  
✓ Motion carried and the Minutes were accepted as a true and accurate record of that meeting.

### CORRESPONDENCE

A SGPS parent has forwarded a letter to the P&C with concerns about the impact of the school uniform policy on the PE and Sport programme. Leisa Whiteside confirmed that there is still a lot of confusion with parents coming into the uniform shop and disputing the uniform policy about what can and cannot be worn on certain days. Donna Harris clarified the difference between gymnastics, PE and sports days.

It was agreed to acknowledge the letter but note that the issue will need to be clarified between Andrew Bowmer, Allan White and John Doherty.

It was suggested that once the situation had been resolved and we have a clear understanding of which uniform is to be worn on particular days, a timetable is drawn up and displayed outside the uniform shop and sent home as an attachment to the school newsletter.

### REGULAR REPORTS

#### PRESIDENT'S REPORT – ALLAN WHITE

The first Fete planning meeting was held on Tuesday night and we were able to get commitment from a lot of people to run various stalls and activities.

At this stage we have a Co-ordinating Committee of Nicole Clifford, Tracey Imber, Diane Lawson, Andrew Bowmer and myself .

Thank you to those parents who have come forth to run and help on stalls and activities so far. There are only a few vacancies still to be filled, so if you think that you would be able to commit to organising a stall or activity or even job share the role with someone else please make yourself known to either myself or any of the Co-ordinating Committee. I know 23 August seems a long way off, however we need to start organising now to make the **"FETE of '09 a Fun time!"** and a profitable one.

We also need volunteers on the day so if you can lend a hand for a couple of hours on the day, please let us know, your help will be greatly appreciated, get in early and pick your choice of areas on which to help out.

Now as the weather has started to cool down we have scheduled another **Working Bee** on **Sunday, 29 March**. Many hands make light work and if you could please spare a few hours from 9.00am onwards, together we can really make a difference to the school grounds. It would be nice to see some new faces this time to help out the regulars; it's a rewarding morning's work and a good opportunity to also meet other families within the school.



## **TREASURER'S REPORT – JACKIE COLEMAN**

### **Student Insurance**

The application for student insurance has been forwarded to the school for payment.

### **2009 Budget and Cash flow**

The 2009 budget and cashflow have been changed to reflect the approved fundraising and social activities from the last meeting.

### **Term Deposit**

The term deposit reaches maturity on 19 March. The interest rate at the moment for investing \$50,000 for 3 months is 4.2%. The cashflow suggests there is adequate money in the business account to roll the funds for a further three months.

### **Motions**

1. The P&C review and approve the revised 2009 budget and cash flow.
2. The P&C approve rollover of the term deposit for a further three months.

Donna Harris, on behalf of Andrew Bowmer, mentioned that the P&C have previously agreed to pay several accounts - \$56,000 for whiteboards and a further \$10,000 for literacy resources. Before accepting the above motions, it needs to be confirmed with Jackie Coleman that there is enough funds to cover these items before rolling over the term deposit.

## **PRINCIPAL'S REPORT – ANDREW BOWMER**

### **Zone Swimming Carnival**

9 and 10 March – being run by Samuel Gilbert Public School. Mrs Tudor and Ms Barclay co-ordinating.

### **Parent/Teacher Interviews/Discussions**

Kindergarten are holding their discussion this week – Thursday, 12 March. Years 1 to 6 are holding their discussions during Week 10. Notes regarding this event has/is being sent home this week.

### **Harmony Mufti Day**

Next Wednesday, 18 March.

### **Run-A-Thon**

Kicks off next Thursday, 19 March. Emma Brock is co-ordinating the school aspects. Emma has organised for the Fun Run staff to come along to a SGPS assembly on 19 March with sponsorship packs being distributed that day also.

### **Building the Education Revolution**

Federal Funding for Capital Works in Schools. The Federal Government has released a large amount of funds to promote employment. A significant amount of money is earmarked to schools/hospitals/public works. How much money/work each school will receive will depend on need, priority and logistics of the project. I've been asked to consult both Asset Management (DET) and the community and put forward my/our proposal for work. I have to the end of the week. In consultation with AMU and Allan White, three areas that fall within the guidelines are:

- Replacement of 3 to 5 demountable buildings with a permanent classroom.
- Power upgrade.
- Redevelopment of seating areas near the oval with shade structures and new surfaces.

The above points only indicate a general area of improvement. Two of which (2 and 3) have previously been highlighted by the Principal and P&C as areas of need. Please endorse the above three as projects that the school deems as important. NB: This submission does not guarantee any money or work for our school, but does put us in the race.

The P&C agreed to endorse the abovementioned points.

### **Parent Working Bee**

29 March. Planning is underway for this event. We are looking at cleaning a number of garden areas and mulching, particularly at the Gilbert Road end of the school



## School Dates

- Term 2:* Monday, 27 April – ANZAC Day School Holiday  
Tuesday, 28 April – Staff Development Day  
Wednesday, 29 April – Students return
- Term 4:* Last day Wednesday, 16 December  
Thursday, 17 and Friday, 18 December – Staff Development Days

## Trivia Night

Any chance of changing the date – I can't make it. Sorry. New date agreed – **Saturday, 30 May 2009.**

## UNIFORM SHOP REPORT – LEISA WHITESIDE AND SALLY BIRTHISEL

See attached 2009 Budget and February cashflow spreadsheets.  
Jackie has completed handover to Sally and Leisa. New premises great.

## BAND REPORT – WENDY GRIFFITHS

Band committee members have been reminded that they must be financial members of the P&C. Responsibilities for 2009 have been allocated as follows:

Co-ordinator	Wendy Griffiths
Assistant Co-ordinator	Sue Lack
Treasurer	Alison Rylance
Secretary	Paula O'Dowd
Instrument Co-ordinator	Janet Davis and Lyn Elliott
Publicity Officer	Sue Lack
Archivist	Karen Pike
Camp Co-ordinators	Lyn Lambert and Wendy Heinrich
Teacher Liaison Officer	Cathie Barclay
Training Band Liaison	TBA
Concert Band Liaison	Wendy Heinrich
Workshop Co-ordinator	Jenny McNaughton
Eisteddfod Co-ordinator	Sheridan Ferguson
General Committee Members	Louise McLeod, Cathie Barclay, Mark Yendle, Juli Kotzander and Jennifer Burke

- Date of first Workshop Friday, 3 April 2009. Parents will be invited to attend a workshop on instrument care and maintenance during the workshop.
- The two bands are to be known as Concert Band and Training Band.
- Band Camp preparations are well underway.
- SGPS Band Reunion has been postponed until 2011 which will be 20 years since the first band was formed.
- Next Meeting: Thursday, 2 April 2009 at 7:30pm in the Staff Room
- Band Camp will be held on 6 and 7 May 2009 (Term 2).

See attached Band Financial Statement spreadsheet.

## CANTEEN REPORT – LEISA WHITESIDE

### Canteen Budget 2009

The 2009 Canteen Budget is attached for approval by the P&C.



### **Zone Swimming Carnival**

On Monday, we organized lunches and morning tea for the officials at the Zone Swimming Carnival. Thanks to all those who assisted on the day. It was very successful.

### **St Patricks Day**

On Tuesday 17 March, the Canteen will be having a green "Red Food Day" to celebrate St Patricks Day. All food sold on the day will be green in colour, ie. green pikelets, green cupcakes, green jelly, etc.

### **Easter Raffle**

It's nearly here. The notes for this popular fundraiser will be going home next week, along with the raffle tickets.

### **Mother's Day Stall**

Mother's Day Stall will be run by the Canteen, preferably on a Monday/Tuesday so as not to clash with Band Camp.

### **SCHOOL BANKING REPORT**

Banking is continuing each Monday morning. It's great to see some new accounts being opened by Kindergarten children. For each new account opened, CBA give our school \$5.50.

### **ACCEPTANCE OF ALL REGULAR REPORTS**

Motion to accept all Regular Reports. *Moved:* Leisa Whiteside; *Seconded:* Alex Latham. ✓ Motion carried.

### **OTHER BUSINESS**

#### **INTER-RELATE FLYER**

Donna Harris has received a fax from Inter-Relate School Services enquiring if SGPS is interested in again booking a Sexuality and Relationship Education Programme for 2009. It was agreed that SGPS has previously used this company to run these information courses, however, it is usually only run every two years. It was agreed to follow up as to when the last course was run.

#### **CLOSE OF MEETING: 8.45pm**

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**NEXT MEETING:** 7.30pm – Tuesday, 12 May 2009 in the Teachers Staff Room.

