

SAMUEL GILBERT PUBLIC SCHOOL

Minutes - P & C General Meeting, Tuesday 19 August, 2008

Meeting opened: 7:40 pm

Membership of P&C	<ul style="list-style-type: none"> Anyone wishing to join the P&C and in doing so have voting rights at these meetings was invited to join for a \$1 membership fee. Registration is done with the Secretary and the fee paid to the Treasurer who would issue a receipt. 	MR/ JC
Acceptance of Minutes of last meetings	<ul style="list-style-type: none"> Motion to accept the Minutes of the P&C meeting 10/6/2008 – Moved: Alex Latham, Seconded: Wendy Speechly, Motion Carried and the minutes were accepted as a true and accurate record of that meeting. 	
REGULAR REPORTS		
Presidents Report	No Report	AW
Treasurers Report	<ul style="list-style-type: none"> Refer to reports presented at the meeting and attached hereto. <p>Motion 1: That the P&C revise the budget as follows:</p> <ol style="list-style-type: none"> to reduce the support teacher expenses to \$40843 to increase the library staff expense to \$11879 to increase the insurance budget by \$250 to reduce the uniform shop contribution for this year to \$10,000 to reduce the Uniform shop assistant honorarium to \$75 to increase the interest earned to \$4626 <p>Moved: Jackie Coleman, Seconded: John Lawson, Motion Carried.</p> <p>Motion 2: That the P&C approve the school's use of \$2278.98 for expenses relating to Mrs. Eldridge. Moved: Jackie Coleman, Seconded: Alex Latham, Motion Carried.</p>	JC
Principals Report	<ol style="list-style-type: none"> Morning Assembly Monday morning assembly reintroduced. All seems to be working well. Lunch Eating Time Extended to 15 minutes as per P&C request. Fete Mufti Days Three mufti days held as requested by Fete Committee. Very successful. Two Athletic Carnivals Held The new shade structures used at the Y2-6 Carnival. Considerable positive feedback from parents, staff and public. Term Planner Published and on website. Major Events <ul style="list-style-type: none"> P&C Fete – 24th August Hills District Music Festival Grandparents' Day - 5th September Local Government Elections – 13th September Zone Athletics Carnivals – 18th August and 22nd September Grade activities Working Bee – 21st September 	AB
Uniform Shop Report	<p>A new pricelist went to the school through the last newsletter. Advertisement for a replacement for the Co-ordinator went in the last newsletter. A letter went out to parents who responded the dye had run on their polos offering an exchange. Jumpers and tracksuits have arrived. Second batch of long sleeved polos have arrived. All outstanding orders should be filled by Tuesday.</p>	KP
Band Report	<p>Refer to Accounts attached. No Report. The question was raised as to why the Band has budgeted for a loss?</p>	WG
Canteen Report	The Canteen Balance Sheet and Profit and Loss are attached and as you can see	WS

	<p>the Canteen is just running at breakeven. The Sales are down from last year while wages and bookkeeping fees are up. This is a reflection of the increase in the employee's award and the Audit Fees for 2007 and that now a small fee is being paid for bookkeeping.</p> <p>The Committee will look at increasing the markup to 50% with the introduction of the Summer Menu from Term 4 so as to ensure we cover our running costs. We are still committed to our P&C Contribution but it is most likely to be paid from past retained profits.</p> <p>The Canteen has begun Term 3 with Carolyn Chamberlain and Judi Naudi as the paid Canteen supervisors.</p> <p>We had a great response to the fresh Lunch Athletics pack with around 100 orders and our Cake day at the end of Term 2. In term 3 we are looking at a Special Pirate Lunch Day and supporting Grandparents day.</p> <p>We have had an Art Competition that closes today and we thank the students who took the time to enter. Winners will be announced next week. The Artwork will be displayed in the Canteen.</p> <p>Issue raised: Does the P&C support the concept that the Canteen run at a profit and hence contribute to funds for the school? The P&C re-affirmed that the Canteen's function is to provide a much needed service to parents and students and to make a profit so as to provide significant funds for the school. Historically the Canteen has been a major contributor to P&C funds that are spent on the school.</p>	
School Banking Report	No Report	JF
Acceptance of Reports	❖ Motion to accept all reports – Moved: Miranda Ransome, Seconded, Tracy Imber. Motion Carried	
Correspondence	IN/OUT none	MR
ITEMS AND ACTIONS CARRIED FORWARD FROM THE LAST MEETING		
Band Committee Status	<ul style="list-style-type: none"> Allan White and Wendy Griffiths still to meet and discuss. 	JM
Review of P&C Rules	<ul style="list-style-type: none"> Draft Rules have been distributed to the P&C email list. These will again be sent out and a copy posted on the web site. A note will be made in the next Newsletter alerting parents to the changes. 	AW/SC
Parents Directory	<ul style="list-style-type: none"> Underway 	AW
FUNDRAISING & EVENTS		
	<ol style="list-style-type: none"> Chocolate Drive. – \$6800 surplus to date with \$1000 un paid chocolates still outstanding. Fete Update – John Lawson gave an update on the plans fore the Fete. Volunteers are desperately needed, both for the day and to plan some of the activities and stalls. Family Photo Day – Irene Doherty, the planned date is Saturday 20 October, but this still has to be confirmed. Advertising for this event will commence shortly. Fathers Days Stall – Emma Brock. Pavers Promo – Tracy Imber. Following considerable discussion, the P&C deferred this fundraiser to Term 1 of 2009. Motion to defer Pavers Fundraiser to 2009 and reduce budget forecast accordingly, Moved: Jackie Coleman, Seconded: Alex Latham, Motion Carried. Social Club Books – Kristen Parle and Emma Brock. 	
NEW BUSINESS		
Status of school play equipment project, P&C	<ul style="list-style-type: none"> Status of monies approved from last Fete for this project. Parents have been asking why this project has stalled. Andrew Bowmer will review the status and get back to the P&C. 	AB

initiated.	<ul style="list-style-type: none"> • Motion – that the \$16, 000 approved by the P&C for play equipment be spent on smart boards, Moved: Steve Coleman. Motion was not carried and the matter is to be discussed at the next meeting. • A question was raised as to the status of health and safety issues regarding proposed sand-pit. Whilst a suggestion was made that the play equipment includes a sand pit, a sand pit may not be installed. Most parents are not in favor of a sand pit but are in favour of other play equipment similar to that already in place, including goal posts for the oval. 	
Smart - Boards	<ul style="list-style-type: none"> • One has been vandalized during the school holidays. Who replaces this? The school's insurance covers this as the school owns the smart board. • Parents still not satisfied that all children are getting access to the whiteboards. A suggestion was made that the school use the funds for the extra teacher to install smart boards in all the classrooms. 	AB
Smoking on school grounds.	What is the schools policy? A teacher has been observed smoking on school grounds at 3 pm in full view of students. The school grounds are a NON-SMOKING zone and this policy must be observed by ALL on school grounds.	AB
Glenhaven Rural Bush Fire Brigade	The Glenhaven Rural Bush Fire Brigade will attend our fete and in turn they are also prepared to present to our Kids, in school time, a fire wise program. Is the school wanting to do this and if so I have a contact - Larry O'Carroll (9654 1244) who could present to the P&C. Proposal is attached. AB will review this proposal.	AB
OTHER BUSINESS		
Sports Mode Promo	Sports Mode have offered the parents of SGPS a VIP club membership which delivers a 10% discount and gives the school a 5% discount. There is no joining fee. AW to investigate further	AW
Request to use P&C crockery	AB asked if the teachers could use the P&C crockery stored in Burragali. This has been used for P&C functions. The P&C agreed that the school could use the crockery.	AB
Cake Day	Agreed to have a cake day on the Monday & Tuesday following the Fete for leftovers from the Fete.	
Request from OOSH	The After School care staff had asked to purchase some items for the centre from the white elephant stall prior to the Fete and was not allowed and was upset about this. This was unfortunate and they should have been able to purchase items. The parents running this stall may have been sensitive given the perception from last years Fete where people were taking home items prior to the Fete.	

Meeting closed 10:10 pm

**Next P&C Meeting: September 9 2008, 7:30 pm Teachers Staff
All Welcome**